

# Sarah Shumaker

## DIGITAL DESIGNER

sarahshumaker.com  
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616-617-8335

## TECHNICAL SKILLS

Adobe AfterEffects  
Adobe Dreamweaver  
Adobe Illustrator  
Adobe InDesign  
Adobe Photoshop  
Adobe XD  
HTML/CSS  
Microsoft Office Suite  
Wordpress

## PERSONAL STRENGTHS

Optimistic Attitude  
Self-Motivated  
Team Player  
Fast Learner  
Trustworthy  
Organized

## PROFESSIONAL INVOLVEMENT

AIGA Wisconsin  
Center for Printing Arts  
at Madison College

## EDUCATION

ASSOCIATE OF APPLIED ARTS, WEB & DIGITAL MEDIA DESIGN  
Madison College | 2020

ASSOCIATE OF APPLIED SCIENCES, VETERINARY TECHNICIAN  
Madison College | 2013

BACHELOR OF SCIENCE, ZOOLOGY  
Northern Michigan University | 2008

## WORK EXPERIENCE

### LEAD CERTIFIED VETERINARY TECHNICIAN

Token Creek Veterinary Clinic | July 2012 - April 2021

- » Prioritizing workload to maximize efficiency while providing the highest quality patient care.
- » Meticulous attention to detail in maintaining medical records.
- » Performing sensitive laboratory tests, sterile surgical preparation, and anesthetic administration & monitoring.
- » Providing calm, compassionate communication to clients in-person and via phone, often during high-stress situations.
- » Establishing training protocols and onboarding new technical staff.
- » Preparing written client education materials.
- » Management of clinic social media accounts and photographer of special events.

### PET SITTER

Self-Employed | May 2012 - present

- » Caring for pets in my home and in their own homes.
- » Coordinating with clients for pet drop off and pickup.
- » Planning daily schedule for walks and home visits.
- » Invoicing and accounting.

### HEALTH UNIT COORDINATOR

University of Wisconsin Hospital | November 2010- September 2012

- » Coordination of patient admission, transfer, and discharge for a 30-bed inpatient hospital unit.
- » Communicating patient and facility needs to hospital staff (nurses, physicians, administrators, environmental services).
- » Maintaining inventory of medical supplies for the unit.
- » Timely dissemination of patient daily therapy schedules.
- » Greeting and assisting hospital visitors.